

CONFIRMED MINUTES

KO TAKU REO BOARD MEETING TERM 1

At the **Term 2 Board Meeting** on **25 Jun 2025** these minutes were **confirmed as presented**.

Name: Board of Ko Taku Reo Deaf Education

Date: Tuesday, 1 April 2025

Time: 1:30 pm to 4:30 pm (NZDT)

Location: BDO, Christchurch

Board Members: Dr Denise Powell, Michael Rondel

Attendees: Cindy Cascalheira

1. Opening Meeting

1.1 Welcome

The Commissioner welcomed everyone and passed on thanks for the work gone into the reports

1.2 Confirm Minutes

Term 4 Board Meeting 16 Dec 2024, the minutes were confirmed as presented.

1.3 Interests Register

1.4 Correspondence

1.5 Principals Report

Report taken as read

Highlights

1. MoE NZSL PLD and contract with Merge - 150 teachers currently taking classes

Other comments

- We have reached capacity at Ormiston Primary and Ormiston Junior college and a waitlist has been created. This is predominately due to increase in population
- Student attendance continues to be a focus and is increasing - this is positive
- Enrolled student achievement and outcomes will be visually presented at the next board meeting
- Community engagement continues to happen - this remains a focus
- Continue to recruit for a careers guidance and transition lead
- Our Implementation plan is publicly available and shows the plans and the progress for 2024

1.6 Early years report

Report taken as read

- Enrolment numbers are strong
- Preschool residential courses
 - Resourcing notice gives us 10 courses of 3 families each
 - 27/30 spaces have been filled and its only term 1 - this is encouraging but also a concern
- Playgroups are positive and growing
- Virtual playgroups are providing access to students who are unable to attend in person
 - Added bonus is the resources that are being created through this



ECE funding

We need to be having discussions with the MoE re Resourcing we receive for Early years

Due Date: 30 Apr 2025

Owner: Dr Denise Powell

1.7 Residential and Immersion report

Report taken as read

- After discussions and consultation with students, staff and our parent community, a decision was made for our Christchurch residences to move to one combined residence

1.8 Enrolled School report

Report taken as read

- Achievement and attendance is positive in Enrolled school
- The refreshed IEP template has a big focus on academic achievement and has been well received by parents, staff and students
- Good news: 3 year partnership with Sport Waitakere has been confirmed
 - This would cover West Auckland only
 - Would need to look at other opportunities for other regions
- The Health curriculum is being worked on
- Staffing in Enrolled school continues to be a challenge



Health curriculum progress

The Executive Principal to obtain an update on where we are at with the Health curriculum and the target date for implementation

Due Date: 29 May 2025

Owner: Dr Denise Powell

1.9 Outreach School report

Report taken as read

- Good high level summary
- Some more data and detail to be provided in the next report
- A lot of work has gone into caseload allocations and direct vs indirect students
 - The caseloads are being looked at with accurate data to support this work

1.10 Curriculum and Pedagogy

Report taken as read

- Refreshed curriculum has been a big focus for this area of the school
- Good to see the link back to the strategic goals
- Good to see the progress in this area of the school

1.11 Implementation plan update - Term 1

Taken as read

Approved Implementation plan now available on the website

1.12 Finance committee update

1.13 Property and Health and Safety committee update

Report received and taken as read

1.14 PMO Report

Report taken as read



Project milestone report required

Denise will obtain the report referred to below

Review of ELMO complete and recommend that we develop a solution using CDB and Process Automation. A project milestone document has been prepared to meet the ELMO renewal timetable of June 2025 which will have us in a position where all data has been migrated from ELMO to the CDB with the change in data architecture to meet KTR requirements. A solution for recruitment will also be in place.

Due Date: 30 May 2025

Owner: Dr Denise Powell

2. General

2.1 Board assurance statements Term 4

Report taken as read

2.2 EOTC Report Term 4

Report taken as read

It would be good to have an executive summary at the start of the report and the main report will go through the Teaching and Learning committee going forward

2.3 2025 Resourcing notice

re: Resourcing notice

As part of the discussions with the MoE for the 2026 Resourcing Notice we need to address the issues of the Principal funding given that the MoE have indicated that the U5 grading coming from Enrolled school is the appropriate grading in relation to that activity however the funding for the other component of the salary should come from the resourcing notice

2.4 Easter Tuesday 22 April 2025

2.5 Principals Leadership allowance 2024

2.6 ERO Review on Enrolled school

ERO letter received in regards to Enrolled school, this will be a focus for the work in the enrolled school

2.7 Executive Principal recruitment

The Executive Principal vacancy is now open and will close on 23 April 2025. More information can be found here

<https://kotakureo.sharepoint.com/sites/Generalnews/SitePages/Executive-Principal-Recruitment-Update.aspx?from=DigestNotification&e=ypRAZ5ZnJ0ez8FYD9brQSQ&at=9>

3. For Board approval

4. In-Committee

5. Close Meeting

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____