

CONFIRMED MINUTES

TERM 4 BOARD MEETING

At the **Ko Taku Reo Board meeting Term 1 on 1 Apr 2025** these minutes were **confirmed as presented**.

Name: Board of Ko Taku Reo Deaf Education

Date: Monday, 16 December 2024

Time: 3:00 pm to 4:00 pm (NZDT)

Location: BDO, Christchurch

Board Members: Dr Denise Powell, Michael Rondel

Attendees: Cindy Cascalheira

1. Opening Meeting

1.1 Welcome

1.2 Confirm Minutes

Term 3 Board meeting 19 Sept 2024, the minutes were confirmed as presented.

1.3 Interests Register

1.4 Correspondence

1.5 Principals Report

Report taken as read

The Commissioner thanked the Executive Principal for her work and leadership throughout 2024

1.6 Early years report

Report taken as read

Great to see the report linking directly to the schools strategic goals

1.7 Residential and Immersion report

Report taken as read

Good to see the different activities that the residential students are taking part in

Student incidents were reported on

Staffing continues to be proactively managed

Risks and hazards are being managed and addressed

1.8 Enrolled School report

Report taken as read

The school is not reporting progression of student achievement, this needs to be done

Attendance rate is concerning

Attendance and achievement must be a focus for 2025

1.9 Outreach School report

Report taken as read

Good to see reporting against the strategic plan

Outreach reporting needs to include student outcomes and achievements

1.10 Curriculum and Pedagogy

Report taken as read

Curriculum refresh was a big focus for this area of the school

Good to see staff are engaging with the new curriculum and are supported to implement this

Reporting against strategic goals was good to see

1.11 Communication

Report taken as read

Good to see the development of an engagement strategy as this is an area of the school that we need to have more focus on

1.12 Implementation plan update - Term 4

Report taken as read

Good progress is being made in all areas of the school and the implementation plan allows us to focus on the work as well as report on progress

2. General

2.1 Board assurance statements Term 3

Report taken as read

2.2 EOTC Report Term 3

Report taken as read

Work continues to ensure paper work is completed with enough time for the relevant checks to take place prior to the approval of events

2.3 Careers pathways

Report taken as read

Great to see work experience being offered to students with the support of the Careers and Guidance lead

3. For Board approval

3.1 Overseas travel approvals

4 overseas funding applications were approved in term 4

This has been minuted in the finance committee meeting minutes

4. In-Committee

5. Close Meeting

5.1 Close the meeting

Next meeting: 1 April 2025

Signature: _____

Date: _____