

MINUTES TERM 3

BOARD MEETING

Name: Board of Ko Taku Reo Deaf Education

Date: Tuesday, 16 September 2025

Time: 1:30 pm to 4:00 pm (NZST)

Location: BDO, Christchurch

Board Members: Dr Denise Powell, Michael Rondel

Attendees: Cindy Cascalheira

Guests/Notes:

1. Opening Meeting

1.1 Welcome and opening Karakia

Amy Geue was present at this board meeting as an observer

The Commissioner welcomed Amy to the meeting

1.2 Confirm Minutes

Term 2 Board Meeting 25 Jun 2025, the minutes were confirmed as presented.

1.3 Interests Register

1.4 Term 3 Correspondence

Overview of the inward and outward correspondence was given

2. Board Decisions

2.1 Donation Scheme 2026



Donation scheme for 2026

The Board passed a resolution agreeing to the school joining the donation scheme for 2026

Decision Date: 16 Sept 2025

Mover: Michael Rondel

Seconder: Dr Denise Powell

Outcome: Approved

2.2 ORS assurance report approved

2.3 Overseas Travel approved

2.4 Appointment of a Returning officer



Returning officer appointment: SchoolEd

The Commissioner appoints Schooled Limited (Level 1, 89 Nazareth Avenue, Middleton, Christchurch 8024) as Returning Officer for the upcoming school board election in October 2025. This appointment is in accordance with the Education (Board Elections) Regulations 2000.

The Commissioner confirmed this appointment with Schooled and liaised with them as required.

Decision Date:	16 Sept 2025
Mover:	Michael Rondel
Seconder:	Dr Denise Powell
Outcome:	Approved

2.5 Conflict of Interest Policy as presented

2.6 Decision to close Matai and Raintree in the interim

2.7 Financial approvals

2.8 HR committee approvals

2.9 Property Committee approvals

3. Executive Principals Report

3.1 Executive Principals Report & Implementation plan update

Executive Principal report was taken as read

- Reports now include the relevant data which is good to see
- Discussion around the ORS funding we receive and the impact this has on our students
- Conversations were had around the capacity at Ormiston and the future planning for both staff and students around this
- Attendance - reporting on this as a % is an issue due to the smaller sizes of our classrooms
- No standdowns this term
- Assessment and reporting is looking good, we have data and visuals to present to the board which is good and an easy way to present that data
- 56 EOTC events this term - which is great and good to see students having the opportunity to partake in these events
- It was noted that for some advertised teaching roles we received 0 applications
 - finding relievers who are fluent in NZSL is almost impossible

Implementation plan

- There is a visual showing what we have achieved each term
- This plan allows us to see what we need to do, get it done and report back on it

- We need to increase the comms and visibility around the progress against the implementation plan to our parent community
- Good news stories need to be shared more

3.2 Expert presentation - Reports from ICED conference

Reports received and taken as read

- The Commissioner thanked the three that have written reports post conference

3.3 Data Analysis

Report was received and taken as read

- Discussions around how we reach more Māori and Pacifica families in Christchurch in the preschool / early years space
- We have the data now which is great, how do we report and use this data - better driven data practice

3.4 EOTC board summary

Report was received and taken as read

3.5 Exploration of key result areas (goals)

Report received and taken as read

- Great to be reporting on this student well being data
- There has been a big shift to focusing on student wellbeing in the residences
- ERO has a focus on this at the moment as well

4. Committee reporting

4.1 Finance and Audit reports

Report was received and taken as read

- Tracking well
- Underspend due to unfilled roles
 - We have advertised, but we are not getting enough applications and in some cases no applications at all

4.2 Property and Assets

Report was received and taken as read

4.3 Human Resources incl H&S

Report was received and taken as read

4.4 Risk and Compliance

Report was received and taken as read

5. Strategic and Policy matters

5.1 Strategic plan update

6. In Committee

7. Close Meeting

7.1 Close the meeting

Next meeting: Term 4 Board induction and Training - 13 Nov 2025, 10:00 am

Signature: _____

Date: _____