

**Minutes of the Board of Ko Taku Reo meeting held on 18 June 2021 commencing at 9.30am,
in Christchurch**

Present:	Denise Powell (Chairperson), Crystal Skinley, Krista Clifford, Rachel Coppage, Anthonie de Heer, Katya Blair, Lukas Gill, Louis Tomlinson, Karen Pointon, Sam Te Maari, James Le Marquand
Apologies:	Sina Aiolupotea-Aiono
Secretary:	Cindy Cascalheira
Interpreters:	Fran Collins and Jeremy Borland
In Attendance:	Matthew Koning and Mike Rondell - for Finance section.

APOLOGIES – Sina Aiolupotea-Aiono

WELCOME

Denise Powell welcomed everyone to the Board meeting.
James Le Marquand opened with a Karakia

CONFLICT OF INTEREST DECLARATIONS

Lukas Gill – register needs to be updated to reflect the fact that Lukas Gill has a Ko Taku Reo RTD working with him

Rachel Coppage - register needs to be updated by removing the fact that Rachel's daughter is on the Board of Deaf Aotearoa

Karen Pointon – Update to reflect that Karen's daughter is a NZSL tutor

Project management

FINANCE

Financial Reports

June 2021

2020 statements now filed with the MoE they have been audited and signed out

MOTION

Board to accept these 2020 financial statements as presented

Krista Clifford / Rachel Coppage
CARRIED

Financial reports taken as read

Banked Staffing

MOTION

That the board member fees be approved as tabled

Sam Te Maari / Crystal Skinley
CARRIED

Summer Camp Funds

Summer camp funds will need to be returned to the NZSL board at the request of the NZSL Board as the purpose has changed from the original application.

STAFF GIFTS

Move that the gifts to staff procedure get added to the Board gifts policy

NOTE: add in "Cultural sensitivity to be considered"

NOTE: Koha is treated separately to this

Katya Blair / Sam Te Maari
CARRIED

ORS funding

ORS financial reporting was discussed as part of the meeting

Delegation schedule:

As the school is evolving, we are changing these delegations to suit the needs

MOTION

That the schedule of delegation be amended as tabled to meet the obligation requirement

Anthonie de Heer / Katya Blair
CARRIED

Property Report

Taken as read

In-Committee at 10:12am

MOTION

That Mike Rondel and Matthew Koning be allowed to remain in attendance because of what they can add to the conversation

Crystal Skinley / Lukas Gill

CARRIED

Out of Committee at 10:50am

Anthonie de Heer / Louis Tomlinson

CARRIED

Mike Rondell and Matthew Koning left the meeting at 10:50am

HR REPORT

Taken as read

In-Committee at 11.54am

Crystal Skinley / Lukas Gill

CARRIED

Out of Committee at 11:57am

Lukas Gill / Crystal Skinley

CARRIED

PREVIOUS MINUTES

Moved: That the minutes of the 7 May 2021 meeting be accepted as true and correct

Rachel Coppage / Lukas Gill

CARRIED

PRINCIPAL'S REPORT

Taken as read and accepted

NZSL HUB UPDATE

Taken as read and accepted

Discussions had around the difference between a hub and a provision for clarification purposes

MAORI STRATEGIC LEAD POSITION

This role has now been advertised

This will work alongside the Deaf Strategic Lead

POLICY REVIEW

Taken as read and accepted

In-Committee at 11:33am

Louis Tomlinson / Lukas Gill

CARRIED

Out of Committee at 12:41pm

Lukas Gill / Louis Tomlinson

CARRIED

CORRESPONDENCE

Inwards / Outwards

Received through BoardPro

Moved: That the inwards/outwards correspondence be accepted.

Crystal Skinley / Lukas Gill

CARRIED

CONSTITUTION FEEDBACK

Constitution feedback was received, and taken as read

ACTION: Confirm that the notation at the bottom includes Deaf and Hard of Hearing members of the community that we work with

ACTION: A letter of thanks to those who sent feedback which has been considered stating that the board believes that the current constitution proposed has the flexibility needed to allow for these concerns raised.

Correspondence from Wellington Family

We have received a letter which was tabled and will be discussed at the next meeting due to it being received after the agenda had been set. Note that the board will only be addressing the governance issues within the letter, not the operational or management issues which sit with the Senior leaders who also received this letter.

GENERAL

Building collaborative relationships

We have made contact with Deaf Children New Zealand in the past and haven't had much back from them, so perhaps we can get in touch with them and enquire if we are able to send a representative to future AGMs.

AUDISM – Presented by Rachel Coppage

Rachel Coppage presented to the board on the topic of Audism

James Le Marquand ended the meeting with a Karakia at 2:25pm.

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Denise Powell

Chairperson

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Date