

**Minutes of the Board of Ko Taku Reo meeting
held on 5 December commencing at 10.30am**

Present: Denise Powell, Mike Rondel

Apologies: None

Secretary: Cindy Cascalheira

In Attendance: None

APOLOGIES – None

WELCOME

Denise Powell opened with a karakia

HOUSE KEEPING

CONFLICT OF INTEREST DECLARATIONS and Updates

No new updates

Previous minutes

The minutes from the meeting held on the 19th September 2023 were accepted as true and correct

Accepted and approved: Mike Rondel

Principals report

Seconded roles were discussed

1. Director School Education (Teaching and Learning).
2. Senior Leader Planning and Engagement (Teaching and Learning).
 - These roles are focused on Compliance and functionality
 - These two staff members are already in the roles and are working hard in this area of work.

ERO partnership model

- 3 year cycle, working together to ensure better outcomes for students

Brisbane

- Investigation of alternative education models
- Ensuring we are constantly thinking of how we can improve educational services for our Deaf and Hard of Hearing students

Consultation on Strategic Plan

- Overall picture and feedback from the initial consultation is positive
 - o All feedback and results are being consolidated and reviewed
- Wider consultation will continue into 2024

Prizegiving

- **Two new awards**
 - o Vicki Sharman Award. This award has been created in recognition to Vicki's love and personal connection to the Arts. It has been made possible following a bequest from Vicki's family.
 - o Ko Toi te uri o Mahara Pōhewa - Art is the child of imagination. This award acknowledges a piece of art (drama or dance performance, artwork, photograph, design etc) created by a student within the Enrolled School of Ko Taku Reo.

Mike Rondel (Commissioner) thanked Denise Powell (Acting Executive Principal) for her hard work and dedication throughout the year, for her positive influence and genuine passion and heart for our students.

Wellbeing fund use declaration for Denise Powell – Acting Executive Principal

The Commissioner approved for the Principal coaching in line with the MOE funding requirements.

Highlights report

Enrolled school

- Thanks to the Head of Enrolled school for her report and highlights report
- Discussion around the content and decided that there is a need to include student achievement in the highlights report in future
- Literacy working group has been set up and is working well
- Just in time maths has made a positive impact on our student's outcomes
 - o Using the right assessment tool for our learners
 - o Significant achievement in the area of Maths
 - Noticed improvement in year 3 learners.

Q: do we need a numeracy working group (much like we have a literacy one?)

- Idea for future

Incoming government requirements were discussed

Q: Are we confident that we are going to meet the incoming requirements and demonstrate that we are doing this (focused 3 hours on reading, writing and literacy) – are we doing this and are able to show case how we are doing this)

A: Yes, we are already doing this in the Enrolled School.

Thank you to the Head of Enrolled school and the Enrolled School team for their efforts and achievements throughout the year. Mike Rondel acknowledged and appreciated that reporting to parents planned for term 2 and 4 of 2024.

Outreach school

- Excellent highlights report with lots of detail
- Highlights demonstrated Student achievement

Mike Rondel thanked the staff in this team for their reports and hard work and dedication shown this year

Decision: Going forward, the end of year board report will include a highlights report and the board require full reporting in term 4 as well

Early Years – taken as read, great highlights

Residences – taken as read, great highlights

Curriculum, assessment, and reporting

- Great highlights report

- Really detailed report
- EOTC
 - o Better understanding needed around the volume of EOTC events especially in Enrolled School
 - o Need to understand the academic impact of these events for student achievement and outcomes
- Compass reporting is allowing transparency
- Compass PLD is still ongoing for staff
- Reporting on results of the surveys on the strategic framework consultation is still being consolidated

Good level of detailed, Mike Rondel acknowledged the effort put into this work.

Pedagogy and professional development

- High level
- Clear and concise, collaborative work
- Great report
- Critical work being progress, very positive report
- Awesome to see the development of the Ko Taku Reo pedagogy guidelines complete
- Huge focus on NZSL services
- Impressive report and solid platform for us moving forward

Discussed attestation process, this was not discussed in the highlight report, but this was a great piece of work and pleasing progress has been made in this area – Denise Powell acknowledged the work that has gone into achieving this

Mike Rondel thanked this team for the clear, and concise highlights report

Communication and Highlights

- Great highlights report
- Interpreter booking system is expecting to be implemented in 2024

ACTION: The board would like to see a communication plan for 2024 that shows planned internal and external comms and how this links to other areas of the school

Maori strategic lead

- Ka Hikitia national PLD is completed, this was a valuable piece of work
- Good report and nice reflection of what has happened in this space this year

Deaf strategic lead

- Nice report and great highlights
- Three very important areas were highlighted in this

Finance and HR update

Through the various committee meetings, the Commissioner receives updates on:

- Finance and Property
- HR
- Risk and Compliance

ACTION: A summary of the committee reports to be included in board reporting going forward

ACTION: The board would like to see a reporting plan for 2024 that shows planned internal and external reports across all areas of the school

Correspondence

Taken as read

In committee at 12.42pm

Out of committee 12.51pm

Mike Rondel formally closed the meeting, thanking everyone for their hard work and dedication throughout the year. Mike Rondel (Commissioner) thanked Denise Powell (Acting Executive Principal) for her contribution to the report and for the work done this year, this work is genuinely much appreciated.

Meeting closed at 12.52pm



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Mike Rondel
Commissioner

14.03.2024

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Date