



## **Kelston and van Asch Deaf Education Centres**

### **Minutes of the Combined Board of Trustees meeting held on 28 February, 2020 commencing at 9.30am, Kelston Deaf Education Centre, Seminar Room 2**

- Present:** Denise Powell (Chairperson), Louise Roe, Crystal Skinley, Krista Clifford, Rachel Coppage, Anthonie de Heer, Sina Aiolupotea-Aiono, Katya Blair, Rahui Lee
- Apologies:** Luca Bevin, James Le Marquand
- Secretary:** Jill Le Prou
- Interpreters:** Leila Vanderlaan, Kelly Hodgins
- In Attendance:** Chris France, Alan Curtis  
Matthew Koning, Mike Rondel, Terri Johnstone (via zoom at 10am)
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#### **APOLOGIES**

Luca Bevin & James Le Marquand

#### **WELCOME**

Denise welcomed everyone to the Board meeting.

#### **BOARD**

##### **Chairperson**

Denise was nominated and accepted the nomination.

Sina Aiolupotea-Aiono / Katya Blair

As there were no other nominations Denise was elected as Board Chair.

## **BOARD PORTFOLIOS**

Policy – Denise Powell  
Finance – Anthonie de Heer  
HR – Sina Aiolupotea-Aiono

ECE Trust Board – Crystal has already been on the ECE Trust Board for 2 years which is the maximum time allowed. Sina is finding it difficult to get to the meetings so we need two new Board representatives to attend. There are four meetings per year.

Crystal Skinley was nominated.

Denise Powell / Katya Blair

Crystal accepted the nomination.

Katya and Rachel suggested sharing the meetings, but this needs to be investigated. Until this is researched, we are unable to provide a second person.

Denise will check the rules for sharing the role.

Denise to look at potential delegation and the reporting back to the Board from the ECE Trust.

### **In-Committee at 10.03am**

Crystal Skinley / Anthonie de Heer  
**CARRIED**

### **Out of Committee at 12 38pm**

Louise Roe / Rachel Coppage  
**CARRIED**

## **PRINCIPALS REPORT**

Received.

Health & Safety and HR Reports were also received.

There is a large number of staff accessing EAP.

## **STRATEGIC REVIEW**

The Charter and the Milestone Report are due to the MOE 1 April. A virtual Board meeting will be held prior to this time to confirm the reports.

## **Charter**

Choose, Excel, Grow, Belong – at the last meeting it was agreed we would keep these. What will we call them? Were called Strategic Priorities in the past. Now more like Values. Discussion took place around what these should be called.

**Moved:** We will refer to Choose, Excel, Grow and Belong as our “Values”.

Rachel Coppage / Sina Aiolutepotea-Aiono  
**CARRIED**

The Board discussed if the words underneath the Values should be removed to make the Values about the whole organisation.

Just having the words means they can be interpreted in many ways.

As there will be different audiences for these words, and as we are not yet ready to go down the track of a change, perhaps we need to focus on the four values and come back to how we portray them in the next Charter.

## **CURRICULUM**

### **Curriculum Annual Plan**

This will be available at the next meeting.

### **Analysis of Variance**

Received.

This report will soon need to be put up on the Website. A Narrative will need to be provided.

This report is only linked to the Core Schools.

Need to think about how we measure the progression of our Regional Students.

### **NZC Levels (including NCEA School Leavers report)**

Received – Core School only

Would like to receive this data in a more visual way.

A Graduate Profile needs to be developed and this needs to be brought up at a future meeting.

## **GENERAL BUSINESS**

### **State Abuse Inquiry**

This was for FYI purposes in case there are any ex-students who bring this up against the School and how we might respond to this.

Just a reminder that the Board Chair is the only person who can speak on this issue to the public or the media.

### **NZSL Share Project**

Letter from Dr Rachel McKee was received.

This project is going ahead but they have a shortfall of \$25,000. This letter is asking the Board if we are in a position to contribute.

As the letter was sent in November, we need to check if they still require additional funding.

If there is a practical way we can support, we could offer this (letters of support).

Anthonie de Heer will take this to the Finance Committee for a decision. It may be that we do not have the power to do this. (funding from one Crown entity to another).

### **ICED Conference**

The link to the Conference website was included in Agenda.

6-10 July 2020

Looking at any interest from Board members to attend.

Early bird registration closes in April.

The Board's preference is to support Staff members to attend rather than Board members. Denise is attending as a presenter.

### **ACTIONS FROM PREVIOUS MINUTES**

#### **KPS Camp**

**Moved:** That the Board approve that the two learners attending Kelston Primary School Deaf Provision can attend the Kelston Primary School Year 5 & 6 Camp from 17-19 February 2020 at Carey Park.

Rachel Coppage / Krista Clifford  
**CARRIED**

### **PREVIOUS MINUTES**

22 November 2019

**Moved:** That the 22 November 2019 minutes be approved.

Rachel Coppage / Krista Clifford  
**CARRIED**

**Matters Arising:**

James to send Strategic Plan for Arohanui to Board members although this can be found on their website.

Co-option of Maori Trustee Pg 3

Board Risk Register – Pg 8 – Sina

Delegations – Jill to send to Board members. This remains in place until the Merger.

Current Half Days – we asked for dispensation for the 2020 school year. The Minister declined this proposed change. Louise will speak to Fiona Gordon around what we are going to do about this issue and how we will communicate this.

**Mentoring/Study Awards**

Denise left the meeting at 3.10pm due to a conflict of interest

The University of Canterbury was unsuccessful in their bid for the Contract. The only other Tender was Massey University.

The Board should investigate this with Massey University regarding the programme. An invitation should be sent to Massey University to speak to the Board.

The Acting Principal and the Deputy Board Chair will plan the best way forward in contacting Massey University.

Denise returned to the meeting at 3.19pm

**CORRESPONDENCE**

**Inwards / Outwards**

Received

**Moved:** That the inwards/outwards correspondence be received.

Sina Aiolupotea-Aiono / Anthonie de Heer

**CARRIED**

Sexual Education to be added to the Agenda for a future meeting.



15.5.2020

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Denise Powell

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**Date**

**Chairperson**