

Kelston and van Asch Deaf Education Centres

Minutes of the Combined Board of Trustees meeting held on 19 May, 2017, commencing at 9.30am, Wellington Airport Conference Centre, Sunderland Room

- Present:** Rachel Douglas (Chairperson), Bernie Mulcahy-Bouwman, Tom Purvis, Crystal Skinley, David McKee, Krista Clifford, Merran Gwyndell, Ratu Ratu, Roisin Connolly (arrived 10.28am), Rachel Coppage (arrived 10.26am)
- Apologies:** David Foster, Cha'nel Kaa-Luke
- Absent:** Tuhoi Henry
- Secretary:** Jill Le Prou
- Interpreters:** Wendy Walton, Rachel Tate
- In Attendance:** Rose Drummond, Jim Casey, Niel Pouwels, Chris France (arrived at 10.54am)
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WELCOME

Rachel Douglas welcomed everyone to the meeting.

APOLOGIES

David Foster and Cha'nel Kaa-Luke. Tuhoi Henry was absent.

CONFLICTS OF INTEREST

Nil

ASSIST

Niel Pouwels and Jim Casey gave a presentation on ASSIST.

Data from the MOE was tabled for the Board members to read.

Rachel D thanked Jim and Niel for their presentation.

[Niel Pouwel and Jim Casey left the meeting at 10.56am]

Bernie summarised the meeting held on Monday 15 May re ASSIST. The Governance meetings were reconvened re ASSIST. Jim and Niel are doing a lot of work in the background giving the MOE lots of data. Talked about MOE requesting an additional 15 FTEs in response to costing pressures for Sensory Schools. Trying to go down the Staffing Orders and Council track but this is proving to be tricky. The current FTE allocations in the resourcing notice have not been reviewed since the late 1990s. Bernie and Tom will seek more clarification around the possible additional FTEs but this is currently where this is at.

Can we get information earlier from MOE or Ministry of Health so we can prepare for the children?

Collaboration with First Signs? They are working with babies. Sharing information.

PREVIOUS MINUTES

March Minutes

Minutes of the meeting held on 24 March, 2017, were confirmed.

Crystal Skinley / Merran Gwyndell
CARRIED

One Change:

Page 7 – Made the comment that “curriculum and student achievement will be the bit that was worked on jointly”.

Matters Arising

Page 5 – Marae Cost underspend – no further update at this stage.

Page 7 – Bernie and Tom agreed to look into future student activities and find ways to involve more regional students – no further update at this stage.

CORRESPONDENCE

Received Inwards and Outwards correspondence.

Krista Clifford / Rachel Coppage
CARRIED

[Chris France jointed the meeting]

1st QUARTER REPORTS

Received.

Page 50 – van Asch Core School - figures don't seem to add up. Bernie to look at this.

HR Quarterly Report – this has been put together by the HR Managers of both Centres. What do the Board need to know around HR? Is this report on the right track? This to be delayed until later in the meeting.

KDEC

Page 26 – Good questions around CI choices. [bottom two comments in bold] – Krista just wanted to acknowledge that these are good questions.

There are still more resources available for School vs Regional. Not equitable what we offer in mainstream vs school.

Ask families why they make decisions re changing schools.

Exit interviews – schools to ask families why they have pulled out.

Data good but would be good to go further and see what the additional needs are so we are equipped. Nature of the students' needs.

Requests to vary – The Preschool request to vary had some additional information to be included. Rachel Douglas shared this with the Board.

This request to vary to be referred back to management. The Board are in support.

The Resource Department requests to vary were also referred back to management. The Board are in support.

Van Asch

Received

Moved: That the first Quarter Reports be accepted.

Ratu Ratu / David McKee
CARRIED

BOARD TRAINING

Rachel welcomed Chris France from NZSTA to the meeting.

Introductions took place for Chris France.

The Results of the "NZSTA Internal Evaluation Tool Survey" were tabled.

Question for Principals – how many hours a year do you spend doing your job?

3,000 – 3,500 hours a year Chris would suspect.

Trustees – how many hours?

Trustees gave their variations – around 150-200 hours.

1% rule for Boards. Boards have about 1% of the time to govern the school that management have to run it. Need to think carefully about this. Need to stay strategic and high level at all times.

Need to get governance right. What is governance and what is management.

What is the strategic implication we need to come to the meeting prepared to discuss.

Survey – Chris went through the Survey.

Chris and Rachel D will do some work to provide a plan forward.

The NEG's and NAG's have been replaced with National Education Learning Priorities (NELPs) – Education Act

Some of the meetings may change to KDEC to provide easier access for Trainers.

Schedule of delegations – need a schedule separated into long term vs one off motion. A delegation list should be brought to the Board once per year.

Dealing with Complaints – a group to be delegated to deal with specific issues.

Rose and Roisin left the meeting at 1.07pm.

In-Committee at 1.08pm

Crystal Skinley / Ratu Ratu
CARRIED

Out of Committee at 3.38pm

David McKee / Crystal Skinley
CARRIED

ADDITIONAL MEETING

23 June – Wellington - becomes additional meeting.

28 July – KDEC - Standard Board meeting.

BOARD

NZSTA Conference in Dunedin in July

14-16 July

Crystal Skinley
Merran Gwyndell
Bernie Mulcahy-Bouwman

Crystal Skinley / Tom Purvis
CARRIED

ANNUAL REPORTS

Received

KDEC

Krista has given some feedback to Jill already.

Moved: That the KDEC Annual Report be approved subject to changes.

Rachel Coppage / Krista Clifford
CARRIED

Van Asch

Moved: That the van Asch Annual Report be approved.

Bernie Mulcahy-Bouwman / Crystal Skinley
CARRIED

FINANCE

Funding Applications

Quota International

The Board resolves to support an application from Kelston Deaf Education Centre to **Quota International** requesting financial assistance to take learners on KIT days, specifically entry fees to different attractions e.g. Riding for Disabled, Wingspan, Agrodrome and Rainbow's End.

Proposed Amount: Up to \$2,700.00

Trillion Trust

The Board resolves to support an application from Kelston Deaf Education Centre to the **Trillion Trust** requesting financial assistance for the Speech Competition in Hamilton to purchase small cups and medals.

Proposed Amount: \$763.00

Wel Networks

The Board resolves to support an application from Kelston Deaf Education Centre to **Wel Networks** requesting financial assistance for the Speech Competition in Hamilton to purchase small cups and medals.

Proposed Amount: \$763.00

Pub Charity

The Board resolves to support an application from Kelston Deaf Education Centre to **Pub Charity** requesting financial assistance for the Winter Olympics in Tauranga for the venue, event company, medals and lunches.

Proposed Amount: Up to \$5,000.00

Blue Lagoon

The Board resolves to support an application from Kelston Deaf Education Centre to **Blue Lagoon** requesting financial assistance for the Winter Olympics in Tauranga for the venue, event company, medals and lunches.

Proposed Amount: Up to \$5,000.00

Lyon Foundation

The Board resolves to support an application from Kelston Deaf Education Centre to the **Lyon Foundation** requesting financial assistance for the Kelston Kids Art Competition and Touring Exhibition to purchase medals, 20 frames, and for the graphic costs.

Proposed Amount: Up to \$1,500.00

All above funding applications approved

Rachel Coppage / Krista Clifford
CARRIED

Article in Journal of Deaf Studies and Deaf Education

Approval was sought for a van Asch staff member to have an article published in the Journal of Deaf Studies and Deaf Education (JDSDE).

Moved: That the Board approve the publication of this article.

Tom Purvis / Bernie Mulcahy-Bouwman
CARRIED

Rachel D thanked everyone for their work today.

Meeting finished at: 4.05pm

Next Meeting: Friday 23 June, 2017, in Wellington

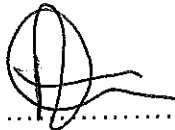
ACTIONS:

1st QUARTER REPORTS

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BOARD TRAINING

Chris and Rachel D will do some work to provide a plan forward.



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Rachel Douglas
Chairperson
Board of Trustees

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28-7-2017
Date