

Ko Taku Reo Preschool:

Laundry Procedure

Rationale

To ensure that laundry is laundered hygienically and regularly to maintain high hygiene standards.

Procedure

- The door to the laundry room is to remain closed and locked when not in use.
- Tikanga practices will be respected with the following items being washed separately:
 - bedding - sheets and blankets.
 - soiled laundry (any items from the 'soiled laundry' bucket)
 - Kitchen cloths, tea towels and face cloths.
 - General washing and fabric resources- towels, cloths for cleaning play surfaces, dress ups etc.
- All blankets, dress-up clothes and hats are to be washed every week dried and hygienically stored.
- All bedding will be washed weekly.
- Items will be laundered in a washing machine, as per the detergent suppliers' instructions.
- All laundry will be dried by the clothes dryer or other hygienic method, folded, and returned to storage areas as appropriate.
- Soiled items will be washed in a separate washing load from all other washing at a minimum temperature of 60 degrees Celsius.
- Washing machines and dryers will always remain closed.
- Washing powder/detergents will be stored in a safe area always out of the Tamariki.

Reviewed	May 2025
Review partners	Lead Teacher, Staff, Parents
Next review date	May 2027
Signed:	
Preschool Lead	Susan Swolfs