

**Minutes of the Board of Ko Taku Reo meeting  
held on 30 March 2023 commencing at 8.00am, Christchurch**

**Present:** Michael Rondel, Denise Powell, Matthew Koning, Steve Papps

**Apologies:** **None**

**Secretary:** Cindy Cascalheira

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**APOLOGIES –** None

**WELCOME**

Mike welcomed everyone to the meeting

**HOUSE KEEPING**

**CONFLICT OF INTEREST DECLARATIONS and Updates**

No new conflicts

**FINANCE AND PROPERTY**

Report taken as read and matters were discussed in detail at the committee meeting

**PREVIOUS MINUTES**

Denise Powell approved the minutes from the meeting held on the 26<sup>th</sup> August 2022 as true and accurate

**HR AND HEALTH AND SAFETY**

Report taken as read

**RISK AND COMPLIANCE**

Report taken as read

## PRINCIPAL'S REPORT

- Highlights of happenings in term one
- Taken as read
  - Senior leadership team meetings have happened and have been productive, collaborative, and positive. Everyone on the same page and working towards the same goal
- Privacy act consent work
  - The Ko Taku Reo privacy policy was acknowledged as an excellent exemplar by the MoE
  - New consent form was needed to comply with the new privacy act
  - Ongoing work since last August
  - Working group has happened to identify next steps
  - Deadline end of week 3 in term 2 - all consent forms must be returned
    - Next step is a process for families who have not consented to us holding information
- Advisory group meeting
  - We have had two meetings
  - The first was introductory and the second was getting to know the bigger picture of the school

Moved and carried that advisory group members are remunerated as agreed – Mike Rondel

- Kelston Visioning Project
  - Report taken as read
  - Daniel Greenwood is leading this work and we would like to thank him for the work he has done in this area
- Connections with Stakeholders
  - Ongoing
- RFP for 6.2 m NZSL PLD for mainstream teachers
  - a meeting with the MoE procurement team around this in collaboration with Deaf Aotearoa
  - We were advised we would receive an update but we have not received this as yet
- Disruptions with cyclones and floods
  - Health and Safety officer for the school did an amazing job looking out for staff wellbeing during this time
  - Note we still have staff impacted
- ERO visits next week

## All school reports for each area of the school - taken as read

- All reports show progress
- In future we will get these leaders in to talk to their report
- Enrolled school report showed the 'real' life that our school and teachers are living everyday - photos. data, teacher voice etc
- Outreach school numbers are impressive and we are doing really well in this area
  - How do we track outcomes and achievements in this area? In future through compass this will be able to be done
- Residential - student focused report and good work in this area
- Strategic lead reports were taken as read - good work being done in these 2 areas.
- Professional Development and Pedagogy - subsequently received and distributed post the meeting
- Communication and Resources - looking at the number of interpreter bookings we are receiving as well as those being cancelled and the cost that comes with this
- NZSL services - this report indicates the scope of this role, this is a very important and a big role

### Mike Rondel closed the meeting



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Mike Rondel

**Commissioner**

13.04.2023

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**Date**