

**Minutes of the Board of Ko Taku Reo meeting
held on 19 September commencing at 2.30pm**

Present: Denise Powell, Mike Rondel

Apologies: **None**

Secretary: Cindy Cascalheira

In Attendance: None

APOLOGIES – None

WELCOME

HOUSE KEEPING

CONFLICT OF INTEREST DECLARATIONS and Updates

No new updates

Previous minutes

The minutes from the meeting held on the 29 June 2023 were accepted as true and correct

Presentation from Head of Outreach school – Lynne Guy

- In order for Compass to produce accurate reporting, the input needs to be a priority
- ERO spent the day with the Outreach team in Tauranga and were interested to get out with the RTDs to better understand their role within the school
- Professional learning and student outcomes are the 2 foci for the Outreach team
- Roles and responsibilities of our staff working within other schools is being refreshed and relooked at for term one 2024
- ORS transfer planning for 2024 is happening at the moment and will continue into term 4
- 51 new applications for new students – majority from Waikato North
- There is still a need to work better with the AODCs
 - o AODCs have a high level of autonomy
 - o They work within a framework but they have individual differences
- 20 TOD and RTDS employed by Ko Taku Reo have applied for the DHH study awards
- Leader and region reports were taken as read

Mike thanked Lynne and her team for the indepth reporting provided

Presentation from Head of Enrolled school – Lisa Sharman

- Report taken as read
- High expression of interest for enrolment for 2024 – 23 new students
- High interest in Auckland residences
- Focus on attendance
- Working with Compass to ensure accuracy of attendance
- Progress is being made in the enrolled school and the data shows this
- Positive feedback on the Better Start to Literacy programme - early days but positive
- Students that are learning English through NZSL (NZSL learners) continue to be taught through “Fingerspelling our way to Reading”. NZSL structured teaching is through FOWTR
- Feedback from students on the Youth theatre project is that they really enjoy it and want to continue with it if possible

Mike thanked Lisa and her team for all the work they are doing in this area of the school

Presentation from Head of Early years – Sarah De Heer

- Early years delivery framework including philosophy statement
- This document is a very clear way of showing what we do in the Early years at Ko Taku Reo, it pulls together what we are doing in this area and why
- The website is now current and updated for this area of the school

<https://www.kotakureo.school.nz/parents-and-whanau/education/early-childhood>

- Current trend is that we have parents of students who have turned 5 but parents are wanting to keep them in the pre school until they turn 6 but its important to note that if a parent decides to do this, the MoE doesn't continue their support for that child in the way of CESWs etc
- Prebbleton whanau centre is going really well, attendance is high
- Always looking for new venues, new locations to ensure we are accessible to all those students in the area

Discussions around opportunity / potential for virtual play groups

Mike thanked Sarah for this work, and the clarity that this document provides.

Presentation from Head of Residential and Immersion – Nicki Morrison

- Residential review – working through the outcomes of this
- Lots of face to face IEPs have happened which is a great time for us to meet family and parents face to face
- 5 new staff employed – NZSL classes have been arranged for these new staff as this is a priority for us especially in the residences. This is for permanent staff
- Casual staff - timing is an issues as a lot of these staff would have other jobs / studying etc – so difficult to find a time that suits everyone, but they are welcome to attend if they can
- We have all we need in the residences for permanent staff, the need is now to get more relievers as we always need relievers
- Lots of activities and plans for term 4, being summer, get the students out of the house and active etc
 - o Adventure with a purpose has been set up for chch and can be done for Auckland as well

- There are other opportunities for Auckland students as well

Mike thanked Nicki for all her hard work and dedication in this area

All other Senior leader reports were taken as read

Tabled the Principals report

Finance and HR update

Through committee meetings, the commissioner received updates on:

- Finance and Property
- HR
- Risk and Compliance

Mike Rondel closed the meeting


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03.10.2023.....

Date

Commissioner